

Regulations for Bachelor's, Integrated Master's Awards and Certificates 2025/2026

Below you will find information on our Regulations for Bachelors and Integrated Masters Students

1. Scope of these Regulations

1.1 These Regulations govern the assessment, progression and awards for Bachelors and Integrated Masters degree and Certificate students.

1.2 These Regulations govern students who commence their courses at Stage 0 and 1 in the academic year 2024/2025. This includes students who have previously studied at Stage 0 foundation year and transfer to a different course starting at Stage 1 in 2024/2025.

1.2.2 Students who commenced their courses in other years are governed by separate regulations (**[Award Regulations - About - UEA](#)**)

1.2.3 Students who commence their course at Stage 2 in 2025/2026 either by direct entry or course transfer are governed by the 2024/2025 regulations.

1.3 These Regulations govern the awards of:

Bachelor degrees: Bachelor of Arts, Bachelor of Engineering, Bachelor of Science, Bachelor of Laws and Bachelor of Medicine/Bachelor of Surgery (MBBS);

Integrated Masters degrees: Master of Chemistry, Master of Computing Science, Master of Engineering, Master of Mathematics, Master of Pharmacy, Master of Physics and Master of Sciences;

Certificate: Certificate of Higher Education in Common Law; Certificate of Higher Education Pharmacy Technician, Certificate in Higher Education Psychological Wellbeing Practice

These include the academic awards associated with apprenticeships.

1.4 These Regulations apply to full-time and part-time undergraduate students. Where appropriate, these Regulations also apply to Visiting or Exchange students studying at undergraduate level.

1.5 Alterations to or concessions against these Regulations may be made only with the approval of the Learning and Teaching Committee of Senate, or by named persons with delegated powers to operate on behalf of the Committee.

1.6 These regulations govern Boards of Examiners to act as end point assessors for integrated and regulated apprenticeships delivered by the University.

2. General Preconditions to an Award

In order to qualify for an award of the University the student must:

- (a) satisfy the general entrance requirements of the University and any entrance requirements relevant to the course; and
- (b) satisfactorily complete a programme of study and assessment in accordance with these Regulations and any specific criteria set out by the relevant Professional, Statutory and Regulatory Body (PSRB).

3. Course Requirements

3.1 The University shall:

- (a) publish any course-specific requirements for assessment and progression;
- (b) publish Course Profiles specifying the modules to be taken, and optional modules available, for each course;
- (c) publish Module Outlines specifying the content and assessment for each module.

3.2 Courses may consist entirely of compulsory modules or may be a mix of compulsory and optional modules chosen from a list of defined modules. Each module will be worth at least 20 credits.

3.3 Courses may contain modules which are eligible for compensation. Modules that are not eligible for compensation will be identified as Core/Essential and must be passed.

3.4 Courses may not offer modules of a higher level than the students' stage of study, except in the following circumstances:

3.4.1 All courses may offer level-5 Beginners' Language modules in any appropriate stage of study.

3.4.2 BSc in Medical Research (intercalated) may offer level 7 modules.

3.4.3 Students enrolled on an MB BS course will undertake modules at a higher level than their stage of study.

3.5 Students may be awarded specific credit via **Recognition of Prior Learning**, in accordance with the University's policy.

3.6 Table of Awards

Qualification

Level

Overall credits

to be studied

	Range of credits required Normal length of programme (Full-time unless stated) MB BS 7 720
Stage 1: 150 credits at level 4 Stage 2: 150 credits at level 6 Stage 3: 150 credits at level 6 Stage 4: 150 credits at level 6 Stage 5: 120 credits at level 7	
	5 years MB BS with a Foundation Year 7 840
Stage 0: 120 credits at level 3 Stage 1: 150 credits at level 4 Stage 2: 150 credits at level 6 Stage 3: 150 credits at level 6 Stage 4: 150 credits at level 6 Stage 5: 120 credits at level 7	
	6 years BSc Medical Research (intercalated) 6 120
100 credits at level 6 20 credits at level 7	

1 year

Integrated Masters degree

7

480

600 (for 5 year course)

Stage 1: 120 credits at level 4

Stage 2: minimum of 100 credits at level 5 and no more than 20 credits at level 4.

Stage 3: minimum of 90 credits at level 6 and no more than 30 credits at level 5, and none at level 4 or level 7

Stage 4: 120 credits at level 7

4 years

5 years (for 5 year course)

4-year Bachelors degree

6

480

Stage 1: 120 credits at level 4

Stage 2: minimum of 100 credits at level 5 and no more than 20 credits at level 4

Stage Y: 120 credits at level 5

Stage 3: minimum of 90 credits at level 6 and no more than 30 credits at level 5, and none at level 4

4 years

Bachelors degree with a Foundation Year

6

480

Stage 0: 120 credits at level 3 and no more than 20 credits at level 4

Stage 1: 120 credits at level 4

Stage 2: minimum of 100 credits at level 5 and no more than 20 credits at level 4

Stage 3: minimum of 90 credits at level 6 and no more than 30 credits at level 5, and none at level 4

4 years

(Part-time 8 years)

3-year Bachelors degree

6

360

Stage 1: 120 credits at level 4

Stage 2: minimum of 100 credits at level 5 and no more than 20 credits at level 4

Stage 3: minimum of 90 credits at level 6 and no more than 30 credits at level 5, and none at level 4

3 years

(Part-time 6 years)

BSc Health Sciences Practitioner (HSP)
Biomedical Science Degree (linked to
Apprenticeship)

6

360

Stage 1: 120 credits at level 4

Stage 2: 120 credits at level 5

Stage 3: 120 credits at level 6

4 calendar years part-time

Health Sciences post- registration
programmes

6

120

120 credits at level 6

All part-time; length depends on course and can vary from 1 year to 5 years.

BSc Enhanced Professional Practice

6

180

180 credits at level 6

Part-time, 5 years

BSc Midwifery (shortened programme)

6

120

120 credits at level 6

84 weeks

Social Work Specialist Practice

6

120

120 credits at level 6

Part-time, 5 years

One-year (final year) degrees

6

120

120 credits at level 6

1 year full-time

Certificate of HE in Common Law

4, 5, 6

120

120 credits

1 year full-time

Certificate of HE: Pharmacy Technician

4

120

120 credits at level 4

Part-time, 2 years

All courses except for BSc in Medical Research (intercalated)

Students will not take modules at a higher level than their stage of study except for level 5 beginners' language modules (See 3.4.1)

Certificate of HE: Psychological Wellbeing Practice

6

60

60 credits at level 6

Part-time, 12 months

4. Duration of Course

4.1 Students must enrol for and complete the course within the timescales summarised in the table in Regulation 3.6

4.2 Extension to a period of study

4.2.1 The Learning and Teaching Committee of Senate may vary or amend the requirements of these Regulations in respect of a particular student. This may include the extension, by interruption to or repetition of, a student's period of study to a maximum of two years beyond the specified length of the course. In such instances, it may also impose alternative conditions and requirements.

4.2.2 PSRBs and the Education and Skills Funding Agency (ESFA – governing apprenticeships) may impose a different maximum period of study, details of which are published in the relevant Course Handbooks.

4.2.3 MB BS students may not undertake any assessment or reassessment which would result in the period of registration exceeding two years beyond the specified length of the course.

4.2.4 MB BS students may intercalate after Stage 3 or 4 to complete an additional degree; these students are permitted to intercalate for a period of time equivalent to

the length of the additional degree, in addition to the two years beyond the specified length of the course.

5. Module Enrollment

5.1 Students shall be required to enrol for and complete modules according to the requirements set out in the Course Profile and Module Outlines, by the deadline published by the Academic Registry. Students shall normally enrol on 60 credits each semester and no more than 70 credits in one semester. Exceptions are permitted for dissertation, project, field course or year-long modules.

5.2 Visiting and Exchange students will normally take 60 credits in each of the semesters that they are studying at the University.

5.3 Part-time students will normally take no more than 80 credits in each academic year of study; PSRB and ESFA (Apprenticeships) may require different patterns.

5.4 No student shall register for more than the credit requirement of their year of study, as specified in their Course Profile.

5.5 No student shall register for modules that have clashing teaching events.

5.6 A student is permitted to change modules in accordance with the **Criteria for Course Transfers and Module changes**

Visiting and Exchange students are not normally permitted to change modules after Week 2 of semester.

Core/essential or compulsory modules cannot be substituted.

5.7 A student may be suspended from a module including a practice element placement where a Professional Code of Conduct applies, pending formal investigation of the circumstances in accordance with published procedures, where the Head of School decides that there is *prima facie* evidence that a student's behaviour has jeopardised the welfare of a subject (whether patient, pupil or client), and/or has contravened the relevant professional code of conduct and/or the behaviour is incompatible with behaviour required by the relevant profession.

6. Assessment

6.1 Each course shall have an assessment strategy linked to the learning outcomes of the course.

6.2 The method and timings of each assessment shall be published in Module Outlines, on the students' Portal and in examination timetables as appropriate. Assessment timings will be in accordance with the following:

(a) Formal University examinations will be held at the end of the Autumn and Spring Semesters for those modules that are examined, except for those courses where the format or timing of the course requires assessment at other times.

(b) Other assessments are normally assessed within or immediately following the semester in which the module is delivered.

(c) Modules may be assessed at additional or alternative times, as specified in the relevant Course Handbook and/or Module Outline. Where necessary, Visiting and Exchange students who are studying at the University in the Autumn Semester only may be given an alternative assessment to an exam.

6.3 The assessment of each numerically-marked module shall generate a single mark between 0% and 100%, calculated from contributing individual component marks, weighted appropriately.

6.4 The pass mark for undergraduate modules (levels 3 to 6) shall be 40% except where PSRB/ EFSA requirements stipulate a higher pass mark.

6.5 The pass mark for Masters' modules (level 7) shall be 50%.

6.6 All marks will be recorded and displayed to two decimal places. For the purposes of progression and classification, module, stage average and classification marks will be treated as if rounded to the nearest integer:

(a) Module marks within 0.5% of a pass mark will be awarded a pass;

(b) Module marks within 0.5% of a higher classification grade will be awarded the higher classification;

(c) Stage average marks within 0.5% of a progression boundary will be considered to have achieved the threshold;

(d) Classification marks within 0.5% of a higher classification will be awarded the higher classification;

6.7 The pass mark must be achieved at the module level. These modules are identified with a 'pass on aggregate' marks scheme.

6.8 Modules may be assessed synoptically, across two or more modules. The same synoptic mark will be recorded against each of the modules concerned.

6.9 Where there is a PSRB requirement to do so, or in a course delivered by a partner institution, each individual component of the module may be required to be passed in order to pass the module; such modules are identified with a 'pass all components' marks scheme.

6.10 Where appropriate, individual modules or components may be assessed on a Pass/Fail or Distinction/Merit/Pass/Fail basis. This includes semester abroad modules for Bachelors courses.

6.11 In-year reassessment of Autumn Semester modules

6.11.1 Students who have failed Autumn semester modules can be referred to in-year reassessment, before formal confirmation of marks, where the reassessment is not an in-person exam.

6.11.2 Students' reassessment marks obtained in-year will be considered by the Board of Examiners, with both the original and reassessment marks formally being confirmed at the Stage Board.

6.13 MB BS Assessment

6.13.1 The MB BS course is a professionally regulated degree course (PSRB) and all assessment is categorised under three assessment domains that align with the overarching framework of the GMC's Outcomes for Graduates requirements. These domains are:

1. Professional Knowledge
2. Professional Skills
3. Professional Values and Behaviours

6.13.2 On the MB BS course, the core assessment of Professional Skills shall be conducted through sequential OSCEs where appropriate. The following criteria apply:

(a) Synoptic screening OSCEs will occur twice per year, usually following completion of two modules/rotations.

(b) Students must achieve an aggregated mark from both screening OSCEs that meets or exceeds the calculated pass mark plus 2 standard errors of measurement (SEM) and meet or exceed the minimum number of stations to pass (conjunctive standard).

(c) Students who fail to meet the above standards will be required to undertake an additional confirmation OSCE during the final assessment period of the year.

(d) The score from the confirmation OSCE will be added to the aggregate score from the two screening OSCEs. To pass, students must meet or exceed the calculated pass mark plus 1 standard error of measurement (SEM) and meet or exceed the minimum number of stations to pass (conjunctive standard).

7. The Board of Examiners

7.1 Membership of Boards of Examiners

7.1.1 The Board of Examiners shall comprise a Chair (who shall not be the Head of the School), external examiner(s) and at least two additional internal examiners, who are academic staff having a major responsibility for teaching and/or assessment of the modules or the course under consideration. The membership of Boards of Examiners and their sub-groups must be approved by the Learning and Teaching Committee of Senate.

7.1.2 With the exception of the Board of Examiners for the Final Assessment, a Board may delegate its functions to a sub-group of examiners which shall include the Chair (or Deputy Chair) of the Board and at least two other internal examiners.

7.1.3 There shall be an Exceptional Circumstances Panel which acts as an advisory group to the Board of Examiners to consider students' exceptional circumstances and the related evidence.

7.1.4 All members of a Board of Examiners (or one of its sub-groups) are required to attend unless the Learning and Teaching Committee of Senate has approved their absence in advance. In the case of reassessment for the final degree classification, the Learning and Teaching Committee of Senate may approve the absence of the external examiners, if there is evidence that they have been appropriately consulted.

7.1.5 In order to inform its decisions, a Board of Examiners may invite the attendance or comments of other internal staff who are not members. Such an invitation will not confer rights of membership.

7.2 The Chair

The Chair of the Board of Examiners, with appropriate support and regulatory advice from the Secretary to the Board, shall have responsibility for:

- (a) seeking approval of the membership of the Board and its sub-groups;
- (b) the production of examination papers;
- (c) marking and moderation processes and other quality assurance scrutiny, in liaison with the School Director of Learning and Teaching where necessary;
- (d) the chairing of the meetings of the Board;
- (e) ensuring that any decisions on progression, classification or the award of academic qualifications are not influenced beyond the recorded marks by a student having plagiarised and/or colluded or otherwise been disciplined;
- (f) making and recording all arrangements with external examiners, including the size and nature of the sample for moderation in accordance with University guidelines, arrangements for consultation at Reassessment Boards where required and ensuring that the views of external examiners are given due weight in any decisions made by the Board of Examiners which are not determined by formal vote;
- (g) considering any recommendations of the Exceptional Circumstances Panel in accordance with Regulation 10;
- (h) the recording of decisions made by the Board of Examiners and ensuring that all members of the Board of Examiners or appointed sub-group thereof have signed the appropriate results and pass lists;

- (i) ensuring that the Board of Examiners awards prizes in accordance with the rules approved by the Learning and Teaching Committee and reports the awards to the School Board;
- (j) ensuring compliance with the relevant Regulations;
- (k) undertaking such other tasks as the Senate shall require.

7.3 The External Examiner

7.3.1 The role of the external examiner is to ensure that:

- (a) internal marking is consistent, fairly applied and of an appropriate standard;
- (b) assessment has enabled learning outcomes to be achieved and demonstrated;
- (c) academic standards are appropriate for the level of the award;
- (d) recommendations for awards and for classification of awards are consistent, fair, fairly applied and of an appropriate standard.

7.3.2 The external examiner shall undertake duties as described in the Senate's Code of Practice for the External Examiner System for Awards (Taught Programmes): **External Examiners**

including consultation with the Chair of the Board of Examiners with regards to all arrangements, e.g. size and nature of the sample for moderation.

7.3.3 The external examiner shall attend the Final Assessment Board(s) and, where appropriate, participate in the Final Reassessment Board(s) where recommendations for awards are made and sign the appropriate pass lists;

7.3.4 The external examiner shall monitor module marks and confirm whether marking standards are acceptable. The external examiner should review the marks awarded and report to the Board of Examiners as follows:

- (a) where the marking standards are judged to be acceptable, that no further action is required;
- (b) where the marking standards are judged to be unacceptable, and the external examiner has drawn this to the attention of the Board before module marks have been confirmed, request that the Board shall review and amend as appropriate the marks of all the students who have taken the module or item in question. If the overall marking standards are acceptable but an individual mark appears to be inappropriate, the mark shall stand but it will be drawn to the attention of the Final Assessment Board;

(c) where the marking standards are judged to be unacceptable, and the external examiner has drawn this to the attention of the Board after module marks have been confirmed, request that the Board shall not amend confirmed marks but shall take appropriate action to ensure that the classification of students is not compromised. This will normally involve considering the position of all borderline candidates who have taken the module or item in question and might also involve a review of further samples of work to ascertain an appropriate allowance to be made in the consideration of such borderline students.

7.4 Voting

The Board of Examiners may determine its decisions by formal vote. Where a vote is taken the decision shall go with the overall majority. The Chair shall have the casting vote.

7.5 Meetings of the Boards of Examiners

The individual meetings of the Boards of Examiners shall be scheduled at the beginning of the academic year by the Academic Registry in consultation with the Chairs of the Board of Examiners.

7.6 Provision of Assessment Information

7.6.1 Boards of Examiners shall receive the following:

- (a) Module marks and any contributing component marks achieved by each student taking the module;
- (b) Stage aggregate mark for each student, expressed as a percentage and taking weightings into account, for the Stage in question;
- (c) Where relevant, the confirmed marks for the preceding Stage(s).

7.6.2 Results will be presented as follows:

- (a) Marks shall be displayed to two decimal places for all marks, including module and component marks, stage aggregate and final award marks;
- (b) Where appropriate, modules and individual components assessed without the award of a mark shall be presented as Pass/Fail or Distinction/Merit/Pass/Fail.

8. Student Progress

8.1 Students' attendance, engagement and progress will be monitored throughout the year under General Regulation 13.

9. Confirmation of Marks

9.1 All marks are provisional until these have been confirmed by the Board of Examiners which shall receive the marks presented for each module, and

contributing components, being assessed and for which it is responsible. This includes both original and reassessment marks for any in-year reassessment.

9.2 It is the role of the Board of Examiners to confirm that internal and external moderation has been completed and that the marking standards for the module are appropriate.

9.3 Autumn Semester Visiting Students

9.3.1 The Board of Examiners shall confirm marks for Autumn Semester Visiting and Exchange students in accordance with Regulation 12.15 on a date set in accordance with Regulation 7.5.

9.4 Adjustment of Marks

In exceptional circumstances, the Board of Examiners may determine that marks obtained in a component of the module should be amended by scaling. Scaling may only be undertaken with the approval of the Learning and Teaching Committee of Senate, which must be given for each assessment item for which the Board of Examiners believes that scaling is necessary. A recommendation that scaling should occur must be informed by factors other than the standard deviation and average marks for the module relative to other modules and should seek to address factors not previously addressed by internal and external moderation. Only upward scaling will be approved and the method for scaling shall be piecewise linear scaling. Any such adjustment must be made for all students who have taken the assessment in question.

9.5 Marks may not be adjusted for individual students. Special factors relating to an individual student's examination and coursework marks may only be taken into account at the relevant Stage or Final Assessment Board meeting.

9.6.1 After completing the above process, the Board shall confirm all marks.

9.6.2 Where a Board has previously confirmed the marks of Autumn Semester Visiting or Exchange students and there are subsequent adjustments to the module marks for all the other students on the module, the previously-confirmed marks for Visiting students should also be amended. The Board of Examiners must inform the student and the home institution.

9.7 Where modules are assessed without the award of a mark the Board of Examiners shall resolve whether the student has achieved a Pass or, where applicable for certain specified assessments, a Merit or Distinction.

9.8 Marks thus confirmed by the Board of Examiners shall not normally be subject to further amendment except in the following instances:

(a) to correct an error in recording or transcription;

(b) following a decision to change a mark as a result of an Academic Appeal by a student. In such cases and after completion of the Academic Appeal process the

final mark shall be determined by the Board of Examiners, if necessary at a later date;

(c) as a result of the outcome of a disciplinary hearing.

10. Exceptional Circumstances

10.1 The Exceptional Circumstances Panel advising the Board of Examiners shall consider exceptional circumstances formally reported to it, and make recommendations to the Board, in accordance with the University's -Exceptional Circumstances Regulations: **Exceptional Circumstances (Taught Programmes)---About - UEA**

10.2 The Board of Examiners shall formally approve the recommendation made by the Exceptional Circumstances Panel. Any alternative arrangement shall only be approved by the Board if it is in the student's best interest.

10.3 The Exceptional Circumstances Panel advising the Board shall treat all statements of exceptional circumstances as confidential, not to be disclosed outside the meeting of the Panel. Where circumstances are particularly sensitive, students may ask that the disclosure of the information be limited.

11. Delayed Assessment

11.1 A student may be granted a Delayed Assessment (including a Delayed Reassessment) in accordance with the **University's Exceptional Circumstances Regulations:**

11.2 Students for whom a Delayed Assessment has been approved shall normally be required to take the Delayed Assessment at the earliest possible opportunity.

11.3 An eligible student may opt to take compensation for the failed module rather than a Delayed Assessment.

11.4 A Delayed Assessment cancels the assessment it replaces and the mark originally awarded, if any. The recorded mark shall be the mark received for the Delayed Assessment and not the better of the two marks achieved. The mark for the Delayed Assessment/reassessment will be used to calculate progression and final classification. If a student has a Delayed Assessment which they requested and they choose not to take it they will receive a mark of zero, which will be the counting mark for that assessment except where 11.5 applies.

11.5 In the case where a Delayed Assessment/reassessment is approved at a student's request, but the initial attempt has been attempted and passed, it will be assumed that the delayed attempt is no longer required and that the student will keep the mark unless they request otherwise. If a new attempt is requested then 11.4 applies.

11.6 On the MB BS course where sequential OSCEs are used, the following criteria will apply:

- (a) Students who fail to complete the first screening OSCE will not be eligible to attend the second screening OSCE.
- (b) Students who fail to complete either screening OSCE will be required to complete the assessment as a Delayed Assessment in the Confirmation OSCE only.
- (c) The mark achieved in the Confirmation OSCE will replace the screening OSCE and will be subject to the same passing criteria: the aggregated mark achieved from both screening OSCEs must meet or exceed the calculated pass mark plus 2 standard errors of measurement (SEM) and meet or exceed the minimum number of stations to pass (conjunctive standard).
- (d) If the student is successful, they will progress. If unsuccessful, there will be no further opportunity for confirmation, and the student must repeat the year.

12. Stage Assessment Board for Non-Final Year Students

12.1 There will be a Stage Assessment Board once students have attempted the assessment for all modules with a credit total that equates to a Stage as defined in the Course Profile. At this meeting, the Board of Examiners will consider if students have successfully completed the relevant Stage of Study by reviewing all module results for the Stage.

12.2 The Stage Assessment Board shall:

- (a) receive and confirm module marks and grades completed during the relevant Stage and an aggregate mark for the Stage for each student, expressed as a percentage and taking into account weightings of modules for the Stage in question;
- (b) receive from the Exceptional Circumstances Panel its recommendations regarding exceptional circumstances.
- (c) receive and confirm any in-year reassessment marks.

12.3. The Board of Examiners shall confirm that a student has satisfactorily completed the Stage where the student has achieved the following in the Stage in question:

- (a) at least the pass mark for all numerically-marked modules including individual components of modules and/or individual sections within examinations where required;
- (b) a Pass, Merit or Distinction where appropriate and available, in modules assessed as Pass/Fail including individual components of modules and/or individual sections within examinations where required by a PSRB;
- (c) any additional progression requirement/s for the Stage as specified by PSRBs and/or in the additional Regulations below (12.7 to 12.10).

12.4 Compensation

12.4.1 A student in a year that counts towards their degree classification is eligible for compensation where all of the following are met:

- (a) The student has an overall stage aggregate equal to or above the pass mark for the stage.
- (b) The student has failed only one module, of no more than 20 credits (30 credits for level 6 modules).
- (c) The student has attempted the assessment in the failed module
- (d) The failed module is not designated as Essential/Core.

Any such student will be compensated but may opt to take reassessment rather than accept the compensation.

12.4.2 A student in a non-counting year (stage 0 or stage 1) is eligible for compensation where **all** of the following are met:

- (a) The student has an overall stage aggregate equal to or above the pass mark for the stage;
- (b) The student has failed only one module, of no more than 20 credits;
- (c) The student has attempted the assessment in the failed module
- (d) The failed module is not designated as Essential/Core.

Any such student will be compensated in this module and is not permitted to take reassessment in the module except in the circumstance set out in 12.8.2.

12.5 Failure to complete the Stage satisfactorily following in-year reassessment

12.5.1 Where a student has taken and failed in-year reassessment, the student has no further assessment opportunities in that module(s) in the absence of exceptional circumstances, but may be compensated in the failed module subject to eligibility as set out in 12.4.

12.5.2 Any student who has taken and failed in-year reassessment for a core/essential module will not have met the requirements to progress and will be required to withdraw from the University in the absence of exceptional circumstances. Any such student may take any other reassessments, as set out in 12.5.3, for credit.

12.5.3 Any student who has undertaken in-year reassessment can be referred to reassessment in any other module that has not been reassessed in- year.

12.6 Failure to complete the Stage satisfactorily

12.6.1 For a student who has failed to complete the Stage satisfactorily, the Board of Examiners shall refer the student to reassessment, except in the circumstances regarding in-year reassessment described in 12.5 and/or the following:

Where a student studying at Stage 2 or above has achieved a module mark of below 20% in a module, the Board of Examiners shall:

(a) For a student whose marks of below 20% are as a result of an application of a penalty for late submission or plagiarism and collusion, offer a reassessment opportunity in the affected module(s).

(b) For any other student, consider the overall performance of the student, taking into account factors including the number of failed modules, the student's attendance and progress to date, the level of study, any recommendations of the Exceptional Circumstances Panel, and any PSRB requirements, and take one of the following actions:

1. Offer a reassessment opportunity in the affected module(s);
2. On the recommendation of the Exceptional Circumstances Panel, permit the student to repeat the year of study, either with or without a period of interruption;
3. Recommend to the Head of School that the student should not be offered a reassessment attempt. Any such student would not be permitted to be reassessed in any failed module, and would be withdrawn from the University and receive an exit award where appropriate in accordance with Regulation 17.

12.6.2 A student may not be referred to reassessment in a module until they have completed any Delayed Assessments in that module.

12.6.3 Where a student has Delayed Assessment for a module and has failed another module for which Delayed Assessment has not been granted, they may be referred to reassessment in the failed module.

12.6.4 In all cases, the Board may refer to the Head of the student's School of Studies any student who has failed 40 credits or more within the Stage, for appropriate advice and guidance, including consideration under General Regulation 13, *Engagement*.

12.7 Stage Assessment for Integrated Masters Courses

12.7.1 The Board of Examiners shall confirm that a student has satisfactorily completed the Stage where the student has passed all modules or has been awarded compensation in accordance with Regulation 12.4 and achieved the following Stage aggregate mark in the Stage in question, noting Regulation 6.7 regarding rounding of marks, subject to the restriction in 12.7.2:

Integrated Masters Course

Stage 1

Stage 2

Stage 3

Master of Chemistry

Master of Computing Science

Master of Engineering

Master of Mathematics

Master of Physics Master of Sciences

60%

60%

60%

Master of Pharmacy

40%

40%

40%

12.7.2 The 60% progression requirement in Stage 2 for students on an Integrated Masters course with a Year Abroad shall be at the first attempt. Students who are referred to reassessment shall not be permitted to undertake a year abroad. Students who are eligible for compensation and meet the progression requirement at the first attempt with the compensated mark may proceed to the year abroad.

Where a student has not attained the 60% progression requirement either at first attempt or by compensation after the first attempt, the Board shall offer the student the option to transfer to a UEA-based Integrated Masters course for which they meet the progression requirements.

12.7.3 Where a student has not completed the Stage satisfactorily as specified above, the Board shall:

- (a) consider the recommendations of the Exceptional Circumstances Panel in deciding whether a student may remain on the Integrated Masters course, having passed all the modules but having not met the specific threshold for progression as detailed in Regulation 12.7.1;
- (b) where there are no factors to be taken into consideration, determine whether the student can be offered the opportunity to transfer to a Bachelors degree course for which the requirements have been met;
- (c) where a student has failed a module, offer the student the option of reassessment in any failed module in accordance with Regulation 12.5.

12.7.4 The Board of Examiners may not offer the option of reassessment where a student has passed a module but has not met the higher progression threshold to continue on an Integrated Masters programme.

12.8 Stage Assessment for Stages 1 and 2 for Bachelors Courses with a Year or Semester Abroad, on Placement^[1] or with a Year in Industry

12.8.1 The Board of Examiners shall confirm that a student has satisfactorily completed the Stage where the student has passed all modules or has been awarded compensation in accordance with Regulation 12.4 and achieved the following Stage aggregate mark (please note some host universities may have higher thresholds), or requirement of the placement provider, for the Stage in question:

12.8.2 The 50% progression requirement in Stage 1 for students on a Bachelors course with a Year Abroad shall be either at the first attempt or after reassessment, including with compensation if appropriate. Students who receive compensation at first attempt and fail to meet the stage average progression requirement may, by exception, opt to take reassessment if their capped reassessment mark would result in the student achieving the progression requirement.

12.8.3 The 50% progression requirement in Stage 2 for students on a Bachelors course with a Year Abroad will be achieved either at the first attempt or during in-year reassessment where available. Students with outstanding reassessment items will not be permitted to undertake a year abroad. Students who are eligible for compensation and meet the progression requirement may proceed to the year abroad.

12.8.4 The 50% progression requirement in Stage 1 for students intending to take a Semester Abroad in Stage 2 in the Autumn semester shall be obtained at the first attempt or during in-year reassessment where available. Students referred to reassessment in August shall not be permitted to undertake a Semester Abroad in Autumn. Students who are eligible for compensation and meet the progression requirement may undertake the Semester Abroad.

12.8.5 Where a student has not completed the Stage satisfactorily as specified above, the Board shall:

- (a) firstly consider the recommendations of the Exceptional Circumstances Panel in deciding whether a student may remain on the course;
- (b) where there are no factors to be taken into consideration determine whether the student can be offered the opportunity to transfer to an alternative Bachelors degree course for which the requirements have been met;
- (c) where a student has failed a module, offer the student the option of reassessment in any failed module in accordance with Regulation 12.5.

12.8.6 The Board of Examiners may not offer the option of reassessment where a student has passed a module but has not met the higher progression threshold to continue on a Bachelors degree programme with a Year Abroad, on placement or in Industry, or the option of a Semester Abroad.

12.8.7 This Regulation, requiring a higher threshold for progression, does not apply to four year language and translation studies courses with an integral year abroad, including the BA International Relations with a Modern Language.

12.9 Stage Assessment for Stage Y (Year Out) for Bachelors Courses with a Year Abroad, Year on Placement or Year in Industry

Where a student has not completed the Stage studied abroad, on placement or in industry satisfactorily the Board shall offer the student a reassessment opportunity where this is available. If it is not available, the Board shall offer the student the opportunity to transfer to another Bachelors degree course if one is available or, alternatively, require the student to be withdrawn from the University.

12.10 Stage Assessment for a Semester Abroad

A Semester Abroad is assessed on a pass/fail basis. Where a student has not completed the Semester Abroad satisfactorily the Board shall offer the student a reassessment opportunity. The method of reassessment and the requirements to pass are published in the appropriate Module Outline for the Semester Abroad modules.

12.11 Failure to complete the Stage satisfactorily for MB BS Courses

Where a MB BS student has not completed the Stage satisfactorily, the Board shall consider the overall performance of the student, taking into account factors including the number of failed module components, the student's attendance and progress to date, the level of study, any recommendations of the Exceptional Circumstances Panel and any PSRB requirements, and may take one of the following actions:

(a) offer the student a reassessment opportunity for those modules in which reassessment applies

-Professional Knowledge

-Professional Values and Behaviours;

(b) Where a student has not completed the assessment of Professional Skills satisfactorily, the student may be offered to repeat the academic year in which students must repeat all assessments in year with full attendance;

(c) on the recommendation of the Exceptional Circumstances Panel, permit the student to repeat the year of study, either with or without an interruption to period of study;

(d) recommend to the Head of School that the student should not be offered a reassessment attempt. Any such student would not be permitted to be reassessed in any failed module, and would be withdrawn from the University and receive an exit award where appropriate (in accordance with Regulation 17);

(e) for students on the MB BS course whose Delayed Assessment arrangement requires assessment in the following academic year, students will be required to repeat the year with full attendance and must repeat all assessments in year (not just the Delayed Assessment). The repeat of year voids any previous attempts, and only marks/grades obtained during the repeated year are recorded.

12.12 Reassessment for Professional Registration

(a) Students registered on courses that lead to professional registration may be referred to reassessment in:

(i) any module where the aggregate mark obtained is below the pass mark acceptable to the professional body;

(ii) any component of a module where the mark in that component is below the pass mark acceptable to the professional body.

(b) In addition, where the failed module or component is a clinical/practical placement, the Board may:

(i) modify the form and duration of the reassessment on an individual basis, to take account of any special circumstances, the needs of the student and the needs of the placement provider;

(ii) opt not to offer a reassessment opportunity to a student who has demonstrated a failure that, in the view of the Board, indicates that the student is unlikely to achieve a pass mark or reach the appropriate standards for professional practice within the reassessment period (i.e. where there is evidence of continued and persistent failure to demonstrate professional competence within the placement with no significant trajectory towards competence). In the event that reassessment is not offered, the student shall be required to withdraw from the course of study.

In all cases described above, the Board shall take into account the comments of external examiners and where applicable, the guidelines issued by the relevant Professional, Statutory or Regulatory body.

12.13 Reassessment for Exemption from Professional Examinations

For students who have achieved the pass mark and progression requirements of the University, but who have failed to meet the requirements of a PSRB to be exempted from its professional examinations, the Board of Examiners may offer one opportunity of optional reassessment in:

(a) any such module or modules where the aggregate mark obtained is below the pass mark acceptable to the professional body;

(b) any component of such a module where the mark in that component is below the pass mark acceptable to the professional body;

In such cases the marks obtained at reassessment shall be recorded for accreditation purposes but the original marks shall be used for assessment and degree classification as set out in Regulation 15.

12.14 Part-time students

12.14.1 The Board of Examiners shall review the marks achieved by part-time students at the end of each academic year, and shall confirm that the student has achieved the following for each module taken:

(a) at least the pass mark for all numerically marked modules including individual components of modules and/or individual sections within examinations where required and/or stipulated by a PSRB.;

(b) a Pass, or Distinction where appropriate and available, in modules assessed as Pass/Fail including individual components of modules and/or individual sections within examinations where required and stipulated by a PSRB.

12.14.2 Where a part-time student has failed one or more modules, the Board of Examiners shall consider the student in accordance with Regulation 12.5.

12.14.3 Part-time students eligible for reassessment should complete reassessment in the next available reassessment period (in accordance with Regulation 13) irrespective of whether the whole Stage has been completed.

12.15 Visiting and Exchange students

The Board of Examiners shall review the marks achieved by Visiting and Exchange students and confirm whether they have achieved the standards of satisfactory completion and report this to the home institution. If a Visiting or Exchange student has not achieved the pass mark in all modules undertaken at the University, the Board of Examiners shall offer the opportunity of reassessment to the student in all failed modules. Regulation 9.7.2 also applies in the case of Visiting and Exchange students.

[1] This is non-professional placements only.

13. Reassessment

13.1 Students eligible for reassessment will be offered a reassessment opportunity in all failed components of the failed module normally in the form of the original assessment or by synoptic reassessment. Any exceptions to this may be made only with the approval of the Learning and Teaching Committee of Senate.

13.2 Reassessment will normally be offered on one occasion only.

13.3 Reassessment for each module shall be completed in accordance with the timetable specified by the University.

13.4 Module marks following reassessment are calculated as follows:

- (a) All marks achieved at reassessment are stored on the Student Record System;
- (b) For 'Pass on Aggregate' mark schemes, the highest mark achieved for each component, whether achieved at first attempt or reassessment, is used, weighted appropriately, to calculate the overall module mark. Where the overall module mark is at or above the pass mark, following reassessment, the mark will be capped back to the pass mark. This capped mark will be the mark used for progression and classification purposes.
- (c) For 'Pass all Components' mark scheme modules, component marks at or above the pass mark achieved at reassessment will be capped at the pass mark.

13.5 In the case of the Semester Abroad, where practicable, reassessment should be in all failed elements and should be undertaken at the partner institution. Where this is not available the School will set a reassessment, which is commensurate with the extent of the failure and which tests the learning outcomes of the Semester Abroad in accordance with Regulation 12.10.

13.6 For the MB BS programme, where sequential OSCEs are used to assess clinical skills. The following criteria apply:

- (a) Students will complete all assessments within the year. Those required to sit the confirmation OSCE will undertake an additional synoptic OSCE during the assessment period in the year.
- (b) The confirmation OSCE will normally be offered on one occasion only.
- (c) The overall mark achieved in the confirmation OSCE, combined with the screening OSCE mark, will be used for progression purposes.

14. Stage Reassessment Board

There shall be a Stage Reassessment Board at which the Board of Examiners shall confirm and consider module marks achieved for each student following their reassessment. It may act as a Stage Assessment Board or Final Assessment Board for students who have taken Delayed Assessments.

14.1 Confirmed marks will be presented as follows:

- (a) the original mark achieved in each module or component that was reassessed;

- (b) the actual mark achieved at Reassessment;
- (c) the overall module mark calculated following Reassessment; the capped mark will be recorded against the module (for 'Pass on Aggregate' modules) or component (for 'Pass all components' modules) for use in progression and degree classification purposes.

14.2 The Board of Examiners shall receive recommendations from the Exceptional Circumstances Panel in accordance with Regulation 10.

14.3 The Board of Examiners shall confirm that a student has satisfactorily completed the Stage where the student has achieved the following in the Stage in question:

- (a) at least the pass mark for all numerically marked modules, including individual components of modules and/or individual sections within examinations where required and stipulated by a PSRB;
- (b) a Pass, or Merit or Distinction where appropriate and available, in modules assessed as Pass/Fail;
- (c) any additional progression requirement/s for the Stage as specified by a PSRB.

14.3.1 The Board of Examiners shall confirm that a student has satisfactorily completed the Stage where the student has met the criteria to be compensated, namely:

- (a) The student has an overall stage aggregate equal to or above the pass mark for the stage;
- (b) The student has failed only one module, of no more than 20 credits;
- (c) The student has attempted the assessment in the failed module
- (d) The failed module is not designated as Essential/Core.

This may include students who were eligible for compensation following the Stage Board and chose not to take reassessment and those who become eligible following Reassessment.

15. Consideration of extenuating exceptional circumstances at the Reassessment Board

15.1 Where a student has an outstanding Assessment, the Board of Examiners shall:

- (a) Permit progression with a trailing module where there is an outstanding assessment opportunity:

Available for any student who has passed everything except one 20- credit module, and compensation is not available in that module and they have an outstanding

assessment attempt in that module. The outstanding Delayed Assessment or Reassessment would be taken during the Next suitable assessment period.

(b) for any other student, require the student to interrupt their studies and return to undergo the outstanding assessment at the next suitable opportunity.

15.1.1 For all other students with exceptional circumstances the Board of Examiners shall formally approve the recommendation made by the Exceptional Circumstances Panel. Any alternative arrangement shall only be approved by the Board if it is in the student's best interest.

15.1.2 An eligible student may opt to take compensation for the failed module rather than a Delayed Assessment.

15.2 Failure to complete the Stage satisfactorily

Where a student has not completed the Stage satisfactorily as specified above, and are no recommendations from the Exceptional Circumstances Panel, the Board of Examiners shall:

(a) in the case of an Integrated Masters student, permit the student to transfer to a Bachelors degree course for which the requirements have been met;

(b) in the case of a Bachelors degree student, permit the student to transfer to an alternative Bachelors degree course for which the requirements have been met, (for example, for a student registered on a course with a year abroad or in industry where no reassessment opportunity is available, permit transfer to a course of otherwise similar content for which a year abroad or in industry is not required.

Where a reassessment opportunity is available, and the student fails the reassessment the Board may offer the student the opportunity to transfer to another Bachelors degree course if one is available);

(c) for a student registered on Actuarial Sciences with a Year in Industry, permit transfer to the 3-year Actuarial Sciences course;

(d) in all other cases, require the student to withdraw from the University and recommend an award where appropriate.

16. Final Assessment Board

There shall be a Final Assessment Board at which the Board of Examiners, including the External Examiner(s), shall consider the results of all students after their final stage of study.

16.1 Final Stage Assessment Board

The Board of Examiners shall confirm that a student has satisfactorily completed the Final Stage where the student has achieved the following:

- (a) at least the pass mark for numerically marked modules including individual components of modules and/or individual sections within examinations where required and stipulated by a PSRB.;
- (b) a Pass, Merit or Distinction where appropriate and available, in modules assessed as Pass/Fail;
- (c) any additional requirement/s for the Stage as specified by a PSRB.
- (d) eligibility for compensation in one failed module, where **all** the following are met:
 - i. The student has an overall stage aggregate equal to or above the pass mark for the stage;
 - ii. The student has failed only one module, of no more than 30 credits;
 - iii. The student has attempted the assessment in the failed module
 - iv. The failed module is not designated as Essential/Core.

16.1.1 Final-year students who are eligible for compensation will be awarded a compensated pass in the failed module and their award classification will be based on the marks obtained; they may opt to take reassessment instead of the compensation by applying to the Academic Registry by the published deadline. Eligible students will be permitted to attend Graduation and have their degree conferred but will receive their degree parchment at the conclusion of their reassessment.

16.1.2 Final-year students who are eligible for compensation in a module for which they have obtained a Delayed Assessment or who have an outstanding approved extension, will be considered as having completed their degree and will be awarded the compensation for that module. They can opt to take the Delayed Assessment at Reassessment rather than taking the compensation by applying to the Academic Registry by the published deadline. Eligible students will be permitted to attend Graduation and have their degree conferred but will receive their degree parchment at the conclusion of their delayed assessment.

16.2 Consideration of the Award

The Board shall consider the classification of Final Stage Bachelors and Integrated Masters degree students and the award of degrees to Final Stage MB BS students who have successfully completed the Final Stage, according to Regulations 15.3 and 15.4 respectively.

16.3 Degree Classification

16.3.1 The Board shall receive for each student:

- (a) the final module marks contributing to the degree, together with the component marks achieved at the original attempt and any reassessment attempt.

(b) a Stage aggregate mark for each year contributing to the final award mark, expressed as a percentage and taking credit weightings into account;

(c) a final award mark calculated from the Stage aggregate mark for each contributing year according to the following percentage weighting:

Degree	Stage 2 %	Stage Y %	Stage 3 %	Stage 4 %
Bachelors 3-years degrees	40		60	
Bachelors 3-years degrees including a Semester Abroad, and Adult Nursing (Degree Apprenticeship) PT	25		75	
Bachelors 4-year degrees	40	0	60	
Integrated Masters degrees	20		30	50
120- or 180 - credit Level 6 degrees, including top-up degrees and courses in the Schools of Health Sciences and Social Work			100	

(d) The recommendations of the Exceptional Circumstances Panel.

16.3.2 Having received and considered the information as set out above, the Board of Examiners shall assign a provisional classification to all students based on their final award marks as follows:

Degree	Stage 2 %	Stage Y %	Stage 3 %	Stage 4 %
Bachelors 3-years degrees	40		60	
Bachelors 3-years degrees including a Semester Abroad	25		75	
Bachelors 4-year degrees	40	0	60	
Integrated Masters degrees	20		30	50
120- or 180 - credit Level 6 degrees, including top-up degrees and courses in the Schools of Health Sciences and Social Work			100	

16.3.3 With respect to Final Classification, the Board of Examiners shall consider the recommendations of the Exceptional Circumstances Panel.

16.3.4 Students who have not met the criteria to be awarded a degree may be eligible to be awarded an exit award in accordance with Regulation 17.

16.4 MB BS Degree

For final-year students registered on the MB BS degree who have satisfied the examiners in all stages of their course, the Board shall recommend that such students have passed, passed with Merit or passed with Distinction based on a point score.

- a distinction in any year in the Applied Knowledge Test (AKT) or OSCE will be worth 2 points.

- a merit in any year in the AKT or OSCE will be worth 1 point.

- a pass in any year in the AKT or OSCE will be worth 0 points.

Points are aggregated throughout the five-year course and will allow for a maximum score of 20 points.

Point	Outcome
15 points or more	MB BS with Distinction
10 to 14 points	MB BS with Merit
9 points or less	MB BS

In addition to this any student who:

- Has been subject to a Fitness to Practise fail at any point in the course.

- Has repeated any year for academic reasons.

Will not be eligible for either the MB BS with Merit or the MB BS with Distinction.

16.5 Award of an Aegrotat Degree

The Board of Examiners may recommend the award of an Aegrotat degree in cases where the Examiners are satisfied by appropriate evidence that a student would have obtained a degree but was unable to complete final assessment under the following circumstances and conditions. The Board must:

(a) be satisfied that the work done by the student shows beyond reasonable doubt that the student would have passed the assessment; **and**

(b) be informed of the circumstances which must be such that:

(1) the student is not able to complete the final assessment within a reasonable period of time; **and**

(2) the Examiners could not recommend the degree based on the range of marks available.

16.6 The Board of Examiners will act as end point assessors for integrated end point assessment (EPA) apprenticeship programmes at module level, and for regulated apprenticeships programmes at course level.

16.7 Grade Point Average: final year students on classified degrees will be awarded a GPA based on their classification mark using the conversion table:

17. Final Reassessment Board

The Board of Examiners shall consider for a degree (as set out under Regulation 15) those Final Stage students who were referred to reassessment, once the students' module marks have been confirmed and after the Stage Reassessment Board has confirmed that they have successfully passed the final Stage, taking into account the compensation eligibility criteria for the course. At least one External Examiner shall be part of the consideration of awards.

18. Exit Awards

18.1 Students who are not eligible to be awarded a degree shall be considered by the Board of Examiners, including the External Examiner(s), for the appropriate exit awards.

18.2 In addition to the consideration of any named exit award available to students, the Board of Examiners shall consider the following exit awards:

(a) Certificate of Higher Education

The Board of Examiners shall recommend the award of Certificate of Higher Education to students who have satisfactorily completed Stage 1, including any compensation. At least 60 credits must have been completed at UEA.

(b) Diploma of Higher Education

The Board of Examiners shall recommend the award of Diploma of Higher Education to students who have satisfactorily completed Stage 2, including any compensation, At least 100 credits must be at level 5 or above, and at least 120 credits must have been completed at UEA.

(c) Bachelor of Science in Medical Studies (MB BS only)

The Board of Examiners shall recommend the award of Bachelor of Science in Medical Studies to MB BS students who have satisfactorily completed Stage 3 of the MB BS course.

18.3 Where an Integrated Masters student withdraws, or is withdrawn, from the Final Stage of an Integrated Masters award, or is not recommended for an Integrated Masters award following Final Assessment or Reassessment, the Board of Examiners shall consider the student's eligibility to receive the following exit award(s)

(a) A Bachelors degree (for any student who has achieved 360 credits at level 4 or above, including at least 90 at level 6 and 100 at level 5);

(b) In addition, a Postgraduate Certificate of Higher Education (for any student who has achieved at least 60 credits at level 7).

18.4 Students awarded an exit award from a professional course are not eligible to apply for professional registration.

19. Disclosure of Results

19.1 The deliberations of Boards of Examiners are confidential except where a student requests information about their own award via an Academic Appeal or Academic Complaint (see 18.4 below);

19.2 Examiners are required to make academic decisions about students' performance, and marks are a guide to Examiners in making those decisions. However, other factors may be taken into account in accordance with these Regulations and students should be aware that a particular number or pattern of marks does not necessarily lead to a given result;

19.3 Students will be formally advised of the outcome of the consideration of their academic performance by a Board of Examiners in accordance with procedures published by the Academic Registry;

19.4 As part of an informal or formal Academic Appeal or Academic Complaint the Head of the School, Chair of Examiners or Secretary to the Board of Examiners may advise an individual student of the discussions of the Board of Examiners as they relate solely to the individual student's academic performance. In this context, minutes of the relevant Board of Examiners with appropriate redactions can be released by the School to the student who has submitted an Academic Appeal or Academic Complaint, without recourse to the General Data Protection Regulations.