

### Module Outline

**Programme Title:** UEA Summer University Professional Development Module

**Credit Value:** 5 UCU

**Module Level:** 5 (UG Year 2)

**Period:** Summer (2 or 4 weeks)

**Module Date:** Can be taken in addition to one or two Summer University programmes in 2025

### Module Description and Learning Outcomes

#### Module Description

This module provides an opportunity for students to critically evaluate their personal and professional learnings during their academic summer study experience. Demonstrating a commitment to professional growth and taking the initiative to develop skills is valued by employers.

Students will be introduced to the module through an exploratory workshop at the start of the UEA Summer University, usually taking place during the break between morning induction and afternoon academic classes, on the first Monday of the programme.

By the end of the session, students will be expected to have decided upon three learning goals, at least one personal learning goal and one professional learning goal. At least one goal should refer to developing skills as a global citizen for the graduate labour market.

The module aims to foster a culture of continuous learning and self-improvement, vital in a world where industries and technologies are constantly evolving, so that students will leave the course understanding the relevance of lifelong learning throughout their careers.

This module can be taken in addition to at least one x 2-week programme during July 2025.

<p><b>Learning Objectives</b></p>	<p>The learning objectives of this module are to:</p> <ul style="list-style-type: none"> <li>• Undertake a personal SWOT analysis</li> <li>• Develop oral presentation skills</li> <li>• Develop written presentation skills</li> <li>• Develop verbal communication skills</li> </ul>
<p><b>Learning Outcomes</b></p>	<p>By the end of this module students will have broad and varied learning outcomes, depending on the individual goals set. Students will be able to:</p> <ul style="list-style-type: none"> <li>• Gain an increased understanding of their own knowledge of their strengths and weaknesses.</li> <li>• Improve an understanding of the practical skills required to support their ongoing studies and entering a graduate career.</li> <li>• Develop a greater confidence in their own abilities, and goals which can be addressed for future learning.</li> <li>• Improved communication skills, through written and oral delivery.</li> <li>• Reflect on their strengths and weaknesses, and areas for future improvement, promoting greater self-awareness and personal growth.</li> </ul>
<p><b>Summative Assessment</b></p>	<p><b>Purpose:</b> This activity is designed to enable you to critically evaluate your own personal and professional development, reflecting upon existing and developing skills through the course, identifying areas for future development.</p> <p><b>Activity:</b> To deliver a 10-minute oral presentation, illustrating the professional development goals and reflections, to be accompanied by a hard copy poster. The poster and presentation will be delivered on the last Friday of the course.</p> <p>The poster will be a summary only, as you will have a chance to expand and reflect upon it in more detail in the presentation.</p> <p>At the end of the module, you will be asked to give a 10-minute poster presentation, which includes:</p>

	<ul style="list-style-type: none"> <li>• An analysis of your chosen goals</li> <li>• Reflection during the courses</li> <li>• Impacts on global citizenship</li> <li>• Steps for improvement</li> </ul> <p><b>Word limit/presentation length (as applicable):</b> 10-minute presentation with an additional 5 minutes for questions</p> <p><b>Pass mark:</b> 50%</p> <p>Credit is awarded on a <b>pass/fail</b> basis.</p>
<b>Formative Assessment</b>	<p><b>Purpose:</b> To demonstrate progress since the introduction workshop and gain initial feedback on the scope of the plan.</p> <p><b>Activity:</b> To provide a one-sided A4 explanatory overview of the content for the poster and presentation. To be submitted not later than the last Monday of the programme. A 10-minute 1-2-1 briefing tutorial will take place, usually during the morning of the last Monday of the programme.</p>

## Timetable

This is an example timetable for a 2-week programme, including the additional credit module. Final timetable details will be confirmed closer to the start date. Additional credit module includes an introductory session, up to two check-in tutorials to assess progress, a 10-minute assessed poster presentation, and independent study work (in addition to 40 taught hours per 2-week programme).

	Morning	Afternoon			Evening
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday	Arrivals and airport transfers. Settle into campus accommodation.				Evening meal
Sunday	Breakfast	Induction and orientation to UEA and Norwich.			
WEEK ONE	07:00-09:30	09:30-12:00	12:00-14:00	14:00-16:00	16:00 onwards
Monday	Breakfast	Welcome, Programme Learning Outcomes, Expectations and Engagement Additional Credit Module Overview	Break	Academic session	Social activity
Tuesday	Breakfast	Academic session	Break	Project work	Free time
Wednesday	Breakfast	Academic session	Break	Academic session; Optional check-in tutorial on additional credit assessment progress	Social activity
Thursday	Breakfast	Academic session	Break	Project work	Free time
Friday	Breakfast	Academic session	Break	Academic session	Social activity
Saturday	Cultural group excursion				
Sunday	Free time to explore Norwich or further afield.				
WEEK TWO	07:00-09:30	09:30-12:00	12:00-14:00	14:00-16:00	16:00 onwards
Monday	Breakfast	Academic session; 1-2-1 briefing tutorial for additional credit module	Break	Academic session	Free time
Tuesday	Breakfast	Academic session	Break	Project work	Social activity
Wednesday	Breakfast	Academic session; Optional check-in tutorial on additional credit assessment progress	Break	Mock presentations; 15:00 submission deadline for presentation materials	Free time
Thursday	Breakfast	Project work	Break	Preparations for final assessment	Free time
Friday	Breakfast	Preparations for final assessment	Break	Final assessment	Finale social activity
Saturday	Breakfast	Departures / Free time			