

Investigating student misconduct in sports clubs

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Aims



1. What will the University's disciplinary procedures say for 2026/27?
2. What is the Sportspark investigating?
3. What documentation and data should be shared between the Sportspark and the University?

University Disciplinary and Investigative Procedures and Powers (UDIPP) 2026/27



Paragraph 6.7 set out: **Role of the Student Sport Operations Manager or nominee in relation to alleged breaches of non-academic General Regulations**

Student Sport Operations Manager or nominee can:

- ☐ Can determine if there is a breach to the University's non-academic General Regulation(s) with or without an investigation;
- ☐ Investigate then determine:
 - (a) the terms and conditions of membership of a sports club; and/or
 - (b) uea+sport's Code of Student Behaviour Standards; and/or
 - (c) uea+sport's Behaviour Standards for Committee role holders

University Disciplinary and Investigative Procedures and Powers 2026/27



Student Sport Operations Manager or nominee can:

- ☐ if necessary, to mitigate the risk of further escalation of tensions in a sports club, temporarily suspend the student from access and/or participation of activities and events of that sports club, during the investigation of the case. The temporary suspension must be removed when there is sufficient information for a disciplinary decision to be made.
- ☐ Apply penalties if there is a breach to the University's non-academic General Regulation(s);
- ☐ Apply penalties if there is a breach to terms and conditions of membership of a sports club/ Code of Student Behaviour Standards/ Behaviour Standards for Committee role holders;
- ☐ Determine that the student may be unfit for study, refer the matter to the Head of Wellbeing;
- ☐ Determine that there is insufficient information or the matter is potentially serious, refer the matter to the Disciplinary Officer.

DRAFT templates



- ☐ Uea+sport misconduct incident report form
- ☐ Uea+sport misconduct checklist
- ☐ Misconduct interview report form
- ☐ Outcome letter template (for responding student)
- ☐ Reporter outcome letter template (for reporting student)

Penalties

Student Sport Operations Manager can impose these penalties (para 11.8 in UDIPP)

- (a) Issue a warning to include the likely consequences of further proven breaches
- (b) Require you to write a formal letter of apology to a specified person or persons
- (c) Require you to attend and/or engage with specified internal or external agencies.
- (d) Require you to undertake formative relevant training.
- (e) Impose a fine not to exceed £150.
- (f) Require you to engage in reparative or community service activities commensurate with the nature of your breach.

Penalties



Student Sport Operations Manager can impose these penalties (para 11.8 in UDIPP)

- (g) Require you to write an essay or reflective account on a topic determined by the Manager
- (h) Exclude you from activities and facilities relating to uea+sport (including training, matches/fixtures, varsity, sports awards shows, access to sports facilities, trips and tours) for up to 4 weeks
- (i) Remove alcoholic beverages from transport to/from sporting fixtures or events.
- (j) Temporarily or permanently remove some or all of the benefits of any Sports Scholarship you have been awarded or the Scholarship itself (which may require you to refund monies paid to you).
- (k) Confiscate any prohibited items in line with the University's Confiscation Policy

Penalties



Student Sport Operations Manager can impose these penalties (para 11.8 in UDIPP)

- (l) In the event of damage to property or University Property, require that such damage be made good at your expense either by yourself or jointly and/or severally with other students
- (m) Temporarily or permanently suspend or terminate your membership of a sports club without reimbursement of membership fees paid
- (n) Temporarily or permanently remove your status as a Committee role holder in a sports club
- (o) Change the financial allocation of funds to a sports club which may require you to engage differently or change practices

Penalties



Student Sport Operations Manager can impose these penalties (para 11.8 in UDIPP)

- (p) Exclude you from participating in competitions, specified events and/or sports club activities until further notice
- (q) Temporarily or permanently disband the sports club that you have joined without reimbursement of membership fees paid

Appeals

Grounds for appeal (para 12.7 of UDIPP):

- (a) that evidence (including any mitigation) put to the Student Sport Operations Manager was not fully considered
- (b) the correct procedure was not followed, and this is sufficient to undermine the validity of the decision
- (c) that there was prejudice and/or bias or the appearance of prejudice and/or bias on the part of the Student Sport Operations Manager
- (d) that the penalty or penalties imposed were excessive
- (e) that there is new information that should be considered that was not known to the Student Sport Operations Manager and the student could not reasonably have obtained that evidence at the time that they made their decision.

Appeals



Process

- ❑ Stage One: Academic Registrar or nominee will determine whether there is evidence that satisfies one of the grounds set out at paragraph 12.7 The Academic Registrar may ask another member of Academic Registry Services to investigate this for the Academic Registrar, as long as that person has not previously been involved in the case;
- ❑ Outcomes at Stage one (para 12.11 in UDIPP):
 - (a) to uphold the decision and penalty
 - (b) to uphold the decision but substitute a lower penalty or no penalty
 - (c) to uphold the appeal and overturn the penalty

Appeals

Process

- ☐ Stage Two: if the student's appeal is rejected at Stage One, they could take it to Stage Two
- ☐ A Stage Two Appeal will only be considered if one or more of the following grounds is demonstrated (para 12.14):
 - (a) The correct procedure was not followed in the conduct of the Stage One Appeal and this is sufficient to undermine the validity of the decision
 - (b) That there was prejudice and/or bias or the appearance of prejudice and/or bias on the part of the Academic Registrar and/or any person helping the Academic Registrar to investigate
 - (c) That evidence (including any mitigation) put forward at Stage One was not fully considered

Appeals

Process

❑ Outcomes at Stage Two (para 12.17):

(a) to uphold the decision and penalty or penalties at Stage One

(b) to uphold the decision but substitute a lower penalty or no penalty

(c) to uphold the appeal and overturn the penalty

If the student's appeal is rejected at Stage Two, there is no further right of appeal at the University and a COP (Completion Of Procedures) letter is issued.