



General Regulations for Students 2026/27

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1. Overview and Purpose

- 1.1 These General Regulations for Students set out the standards of behaviour expected of registered Students at the University of East Anglia. These apply throughout your period of registration, including during University breaks, vacations falling within your period of registration, when you are taking a temporary break in studies because of individual circumstances or as a result of suspension from some or all of your studies.
- 1.2 In registering with the University, you have agreed to be bound by all Statutes, Regulations, Student Charters, Codes of Practice, rules, or procedures of the University in force during your period of registration. You must therefore comply with these obligations.
- 1.3 You have, in registering with the University, agreed to be bound by all Regulations, rules, and procedures required by any other organisation or institution to which you have access by virtue of your status as a student at the University. You must therefore comply with these obligations.
- 1.4 If you are alleged to have breached one or more of these Regulations, we will apply the University Disciplinary and Investigative Procedures and Powers, or any other procedure provided for in these Regulations.
- 1.5 Disciplinary procedures must normally be concluded before any degree or award can be conferred, and this may mean that conferment may be delayed pending conclusion of the procedures.

2. Scope

- 2.1 These General Regulations apply to a person who is currently registered with the University for a programme of study, whether that is full-time or part-time. We will refer to this person as a 'student' or 'you' and the University as 'we/us'. This includes (but is not limited to) those who are:
 - i. also employed by the University, such as a postgraduate research student who also acts as an associate tutor or members of staff on the MA in Higher education Practice programme.
 - ii. on a work or clinical placement that is a requirement of your programme of study.
 - iii. during period of registration and/or under examination for a postgraduate research student
 - iv. dormant, i.e. those who are registered for a programme of study but who are not currently enrolled on any modules, such as Student Interrupting Their Period of Study at the University.
 - v. a full-time student officer of the Union of UEA Students.
 - vi. a visiting student.
- 2.2 'University' means the University of East Anglia.

- 2.3** If you are elected as a full-time Student Officer of the Union of UEA Students you must register as a full-time Visiting Student without fee, for the period in which you hold full-time office. If you were partway through a programme of study, you may interrupt your programme of studies for the period in which you hold full-time office. These Regulations apply to you irrespective of your registration status.
- 2.4** You may apply to interrupt your programme of studies in accordance with the Regulations covering degrees and awards. If your application is successful, you will be a Student Interrupting Their Period of Study (unless you are a full-time Student Officer of the Union of UEA Students, when you will be a Visiting Student instead). You must comply with the restrictions regarding the use of facilities that are specified in the Notices to Students Interrupting Their Studies that the University issues from time to time. These Regulations apply to you while you are interrupting your period of study.
- 2.5** If you are both a member of staff of the University and a Student as defined in these General Regulations, breach of these General Regulations may also constitute a disciplinary offence under Ordinance Six and/or Statute Seven. (Ordinances and Statutes are part of the University's legislation under its Charter. Ordinance Six and Statute Seven relate to staff grievance and disciplinary matters.)
- 2.6** If you are a student acting in a volunteer capacity for the University, you are considered to be acting in your capacity as a student and therefore these Regulations apply to you.

Adherence to approved policy and regulations is fundamental to the effective operation of the university. This policy has been developed in alignment with sector best practice to promote consistency, accountability, and compliance with relevant standards. Observing the policy ensures that decisions and actions are informed, equitable, and aligned with institutional values.

3. Definitions

Term	Definition
University Residences	Barton House, Britten House, Browne House, Colman House, Constable Terrace, Crome Court, Hickling House, Kett House, Nelson Court, Norfolk Terrace, Orwell Close, Paston House, Suffolk Terrace, Suffolk Walk, University Village, Village Close, Victory House, Wolfson Close, and any other building which the University uses as accommodation for students.
University Property	Premises owned, controlled, or managed by the University of East Anglia
Registration	Initial or renewed registration.
Working days	Monday to Friday inclusive but does not include bank holidays or University closure days.

4. Roles and Responsibilities

All references within these Regulations to particular post holders shall be construed to include references to their deputies or nominees.

- 4.1** The Director of Student and Academic Services has overall responsibility to the Senate for the welfare and discipline of registered students on programmes of study under the General Regulations set out in this policy.
- 4.2** The Head of Student Conduct and Complaints at the Academic Registry (ACR) oversees the application of these Regulations and has responsibility for monitoring compliance and quality assurance, including the annual reporting of data to relevant Committees for consideration in line with the University's governance requirements.
- 4.3** The Student Conduct and Complaints team at the Academic Registry (ACR) is responsible for supporting the administration of this policy including the provision of guidance to staff and complainants, and tracking of service level data and other statistical information for reporting to relevant Committees.

Policy Statement

General Regulation 5: Students subject to immigration rules

Student Visas

- 5.1** If you have been granted a student visa to study in the UK under the sponsorship of the University, you must comply with all the conditions of leave of your student visa. You must also cooperate fully with the University as a visa sponsor where it is fulfilling any duties required by UK Visas and Immigration. Failure to do so may result in the University notifying UK Visas and Immigration that it is withdrawing sponsorship of your visa. As a result of that withdrawal of sponsorship, your permission to remain in the United Kingdom will be curtailed.
- 5.2** Any breach of these General Regulations resulting in withdrawal, suspension, or exclusion from the University, will mean that the University tells UK Visas and Immigration that it is withdrawing sponsorship of your visa. As a result of that withdrawal of sponsorship, your permission to remain in the United Kingdom will be curtailed.

Students subject to Immigration Rules other than student visas

- 5.3** As a visa sponsor the University has a duty to ensure that all students requiring a visa have valid immigration permission to study with us in the UK either under the sponsorship of the University or through holding valid immigration permission which carries an appropriate study condition. The University will check, during registration and subsequently thereafter, that permission to study remains valid throughout the whole period of study. For postgraduate research students, the period of sponsorship extends to their period of registration.

- 5.4** Any failure to establish permission to study or any change resulting in the removal of permission to study, for any reason, will result in immediate suspension.

General Regulation 6: Giving us accurate information

- 6.1** The University, or someone acting on behalf of the University, may request that you provide information in pursuance of the University's aims. You must provide honest and complete information. If you knowingly or recklessly provide information that is misleading, or knowingly or recklessly misrepresent the truth by act or omission, you may be excluded from further study at the University.
- 6.2** If you are enrolled on, or have applied to, a programme of study that may lead to entry to a profession overseen by a Professional, Statutory and Regulatory Body, or you are accredited by or registered with such a Body, you have an ongoing obligation to tell the University promptly about anything that raises a question as to your character and suitability for the profession.

General Regulation 7: Criminal offences and investigations

- 7.1** You must immediately tell the Director of Student and Academic Services if at any time after you receive an offer to study with us, or while you are studying with us:
- 7.1.1** you are charged with a criminal offence; in which case you must tell us what the charges are and provide a copy of the charge sheet. If you are sent to trial, you must also inform us of the trial date and any rescheduled dates
 - 7.1.2** you have accepted a police caution (including conditional cautions); in which case you must provide a copy of the caution.
 - 7.1.3** you have been released on conditional police bail; in which case you must provide a copy of the conditions.
 - 7.1.4** you have been placed under police investigation with advice; in which case you must provide a copy of the letter of advice.
 - 7.1.5** having been charged, released on bail or placed under police investigation, you are notified by the police that no further action will be taken to prosecute you; in which case you must show proof of this.
 - 7.1.6** you are found guilty of a criminal offence; in which case you must immediately notify us of the offences of which you have been found guilty, and (when available) your sentence.
 - 7.1.7** you are acquitted of a criminal offence; in which case you should, as far as is possible, provide us with any information that you have about why.
 - 7.1.8** a notice or order has been imposed on you by the court (Magistrates or Crown); in which case you must provide a copy of the notice or order. These include but are not limited to: Criminal Behaviour Orders, Compensation Orders, Domestic Abuse Protection Notices, Restraining Orders or Sexual Harm Prevention Orders.
 - 7.1.9** you are subject to a safeguarding investigation by the LADO (or other safeguarding body) or you are made aware that your practice or conduct in any setting has caused concerns about your ability to work safely with children or vulnerable adults.

- 7.1.10** following a safeguarding investigation by the LADO (or other safeguarding body) the DBS service have been given notification of any concerns upheld in relation to you and provide details of those concerns.
- 7.1.11** You must inform us if you are notified by the DBS (or any professional body) that concerns have been raised about you
- 7.1.12** You must supply the above information immediately to the University or as soon as is reasonably practicable on your own accord. If the University is made aware of such information from other parties and requests confirmation, evidence or further clarification from you, you must provide this within 5 working days.
- 7.2** If you are enrolled on a programme of study in BIO (Biomedical Sciences Apprenticeship), HSC, MED, EDU, SWK, or PHA you must also immediately tell your Head of School. This is because the School will need to consider whether to take any action to notify the relevant Professional, Statutory and Regulatory Body (PSRB) or assess your Fitness to Practise, and whether you should be sent on placement.
- 7.3** Where an order under the Family Law Act 1996 or the Domestic Abuse Act 2021 is made against you and a person being protected by the order is a member of staff, student, or officer of the University, or someone with whom you live in University Residences, you must immediately seek the court's permission to provide us with a copy of the order made and, if permitted to do so, provide us with a copy.

General Regulation 8: Your contact information

- 8.1** When you register you must give the University your semester-time address (the address at which you will live during semesters) and a non-semester-time address (the address at which you will live during University break periods). These may be the same if, for example, you are commuting from home to undertake your studies or if you are remaining in accommodation during the breaks. Once you have registered, the University will provide you with a University email address. The University will use your semester-time address or your email address to send you communications during the semesters and your non-semester time address and University email address at all other times.
- 8.2** It is your responsibility to inform the University of any change to your contact details, whether permanent or temporary. If you are an undergraduate student or a taught postgraduate student, you must immediately notify Academic Registry Services of any changes using the address change facility on the student portal. If you are a postgraduate research student, you must immediately notify the Postgraduate Research Service.
- 8.3** In the case of undergraduate students and taught postgraduate students, you are deemed to have received all communications sent by the University within 48 hours of the communication being sent, whether that is by email or by post.
- 8.4** This Regulation 8 applies to all students including those who are Students Interrupting Their Period of Study and those who are Suspended from Study (referred to in the University Disciplinary and Investigative Procedures and Powers as SS) or suspended from University Property (PP).

- 8.5** If you are Suspended from Study and Excluded from University Property and Services a kind of suspension known as a SSEP – then you must give us a personal email address as your University email address will be closed. You are still deemed to have received all communications sent by the University within 48 hours of the communication being sent, whether that is by email or post, but we will use your personal email address instead of your University email address.

General Regulation 9: Your living arrangements

- 9.1** If you live in University Residences, you must sign a licence or assured shorthold tenancy agreement to occupy the accommodation allocated to you and you must abide by the Terms and Conditions of the licence or tenancy agreement.
- 9.2** If you live off campus, you must ensure that the nature and location of your accommodation does not impact upon your ability to successfully engage in your studies.

Regulations relating to student behaviour

General Regulation 10: General misconduct

10.1 You must not:

- 10.1.1.1** behave in a threatening, intimidating, or abusive manner or in a manner which amounts to harassment where you know or ought to know that your behaviour is threatening, intimidating, or abusive or which amounts to harassment. We call this 'abusive conduct'.
- 10.1.1.2** make unwanted physical contact with any student, member of staff or officer of, or visitor to, the University, or any person in respect of whom you represent the University (such as a competitor in an inter-varsity sports competition) where that contact is objectively unreasonable in the circumstances. We call this 'physical misconduct'.
- 10.1.2** refuse to comply with a reasonable request made by a member of staff or officer of the University in the performance of their duty.
- 10.1.3** refuse to provide University identification when reasonably requested to do so by a member of staff or officer of the University in the performance of their duty.
- 10.1.4** dishonestly misuse a university identity or access card or allow anyone else to use your card.
- 10.1.5** dishonestly take, remove without permission, or interfere with University Property or the property of students, staff or officers of the University, or visitors.
- 10.1.6** intentionally or recklessly damage or deface University Property or the property of students, staff or officers of the University, or visitors.
- 10.1.7** make an application for financial support from the University that contains information that you know, or suspect is false or misleading.

- 10.1.8** disclose confidential information to others relating to investigations of possible infringements except in the following situations: with the express written consent of the responding student, when receiving support from welfare services, or where otherwise required to by law
- 10.1.9** seek improperly to influence the testimony of any witness or complainant in relation to a breach of these Regulations.
- 10.1.10** fail to comply with any penalty previously imposed for a breach of these Regulations or the terms of a Suspension from Study or Suspension from Study and Exclusion from University Property.
- 10.1.11** make a complaint against another student or any member of staff or officer of the University that is motivated by malice and/or mischievousness, or which is vexatious or that you know to be untrue. A report which is made in the public interest under the Student or Staff Whistleblowing Policies does not breach this Regulation.
- 10.1.12** you must not use or occupy University Property unless expressly authorised by the University, including mis-use of University accommodation or property for business purposes or sub-letting.
- 10.1.13** knowingly receive or possess controlled drugs or nitrous oxide other than as required by a programme of study or prescribed to you by a registered healthcare professional licensed to provide prescriptions.
- 10.1.14** knowingly supply or produce controlled drugs or nitrous oxide other than as required by a programme of study.
- 10.1.15** commit or participate in any act that is unlawful.
- 10.1.16** commit or participate in any act that constitutes disorderly conduct causing nuisance or distress.
- 10.1.17** commit or participate in any act where the effect of which is to bring the University into disrepute in the mind of a reasonable person knowing the facts.
- 10.1.18.1** engage in sexual activity (whether physical or virtual) with another person where that person does not consent to the activity in question. A person consents if they agree by choice to that activity, they have the freedom and capacity to make that choice and you had a reasonable belief that they consented. Whether a belief is reasonable is to be determined having regard to all the circumstances, including any steps that you have taken to ascertain their consent. We call this 'sexual misconduct'.
- 10.1.18.2** engage in unwanted conduct of a sexual nature where that conduct has the purpose or effect of violating another person's dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment for them. In this clause, 'another person' means a student, member of staff or officer of, or visitor to, the University, or any person in respect of whom you represent the University (such as a competitor in an inter-varsity sports competition). We call this 'sexual harassment'.
- 10.1.19** breach the [University's Acceptable Computer Use Policy](#).

- 10.1.20** breach the [Library Rules](#).
- 10.1.21** drive, park, or wash a motor vehicle on University Property except as permitted by the [University's Vehicle Regulations](#).
- 10.1.22** breach the [University's Code of Practice relating to Freedom of Speech](#).
- 10.1.23** engage in unwanted conduct related to a relevant protected characteristic under the Equality Act 2010, where that conduct has the purpose or effect of violating another person's dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment for them. In this clause, 'another person' means a student, member of staff or officer of, or visitor to, the University, or any person in respect of whom you represent the University (such as a competitor in an inter- varsity sports competition). We call this 'protected characteristic harassment'.
- 10.1.24** possess any weapon or imitation weapon, air gun, air pistol, paintballing gun, BB or pellet gun or any kind of ammunition or replica ammunition. An item will be a weapon where it is: made or adapted for use for causing injury to someone else; or any article (whether or not made or adapted for use for causing injury) which you possess for the purpose of causing injury.
- 10.2** You must not intentionally commit or participate in the commission of any act which:
 - 10.2.1** has the effect of preventing, hindering, or disrupting students of the University in their academic pursuits or use of University leisure facilities and activities; or staff or officers of the University in their duties, academic pursuits or use of University leisure facilities and activities; or visitors to the University from carrying out their lawful business.
 - 10.2.2** has the effect of preventing, hindering, or improperly disrupting students, staff, or officers of the University or any visiting speakers in the exercise of their right lawfully to express any point of view or opinion or lawfully to meet or assemble.
 - 10.2.3** is detrimental to the University's obligations under its [Charter](#).
 - 10.2.4** results in damage or loss to the University or to the persons or property of students, staff, or visitors.
- 10.3** You must not incite, encourage, or facilitate anyone to breach any of these Regulations.
- 10..** You are responsible for:
 - 10.4.1** making good any damage or loss resulting from any act or omission by any person you invite onto University Property or to whom you have given access to University facilities or services, where such act or omission, if done by a student, would be a breach of these Regulations.
 - 10.4.2** making good any damage or loss resulting from a breach of these Regulations.

General Regulation 11: Statements to the media

- 11** You must not make statements to the media (including press, radio, television, and online) on behalf of the University without the prior written permission of the Vice Chancellor.

General Regulation 12: Health and safety

12.1 You must take reasonable care:

12.1.1 for your own safety and for the safety of the University's staff, students, officers, visitors, and anyone else who may be affected by your acts or omissions; and

12.1.2 for the safety of property belonging to the University or the University's staff, students, officers, visitors, and anyone else who may be affected by your acts or omissions.

12.2 You must follow the University's [health and safety policies, codes and rules](#) and follow any instructions given to you by a member of staff in the interests of your own and others' health and safety.

12.3 You must report health and safety incidents or concerns relating to University Property or University staff, officers, visitors, or students in accordance with the policy outlined [here](#).

Academic and professional integrity

General Regulation 13: Attendance, engagement and progress

13.1 You must:

13.1.1 register with the University at the commencement of your programme of study, the start of each subsequent academic year, and any other times requested by the University. By register, we mean full completion of the online registration process when prompted to do so prior to your arrival/return and ensuring that you have been marked as seen on your return to campus. This process will be outlined to you in communications from the University.

13.1.2 notify the University immediately upon registration for your programme of study if you are unwilling to carry out University work or examinations on Saturdays or on certain other days during the year because to do so would be contrary to your religion or belief as defined in the Equality Act 2010.

13.1.3 attend lectures, seminars, research training, and other classes and events that are required as part of your programme of study. Attendance means your physical presence on a timely basis or, if you are permitted to attend online synchronously, your online attendance.

13.1.4 engage with your programme of study as defined by the University's Engagement Policy. Engagement means your active involvement in your studies as set out in the policy.

13.1.5 report online via evision or contact Academic Registry Services if you are unable to attend or engage with your programme of taught study, such as due to a change in circumstances or ill health, so that they can notify your School.

- 13.1.6** attend any meeting called by or on behalf of an officer of the University or a person responsible for you, such as:
- 13.1.6.1** your Head of School; your Academic Adviser; your School's or Institute's Director of Postgraduate Research; and/or the Senior Adviser or Deputy Senior Adviser of your School.
 - 13.1.6.2** an Integrity Officer; Investigative Officer; Student Support Coordinator; Accommodation Manager; University Disciplinary Officer; or Chair or Deputy Chair of the Senate Student Discipline Committee.
 - 13.1.6.3** your UEA Apprenticeship Adviser (for those on registered degree apprenticeship programmes only).
 - 13.1.6.4** the Chair of your School's Fitness to Practise Committee or your Fitness to Practise Lead or appointed Investigator (for those registered on a professional programme of study only).
 - 13.1.6.5** the Director of Student and Academic Services and any person from Student Journey and Support Services
- 13.1.7** if you are on a taught programme, meet your Academic Adviser in accordance with the Policy on the Advising System.
- 13.1.8** if you are on a research programme, attend your supervisory team meetings together with probationary and annual review meetings, which may be conducted on campus or remotely.
- 13.1.9** if you are on an apprenticeship programme, attend four progress review meetings per year (approximately every twelve weeks) with your Apprenticeship Adviser and Employer Mentor, completing a progress review template. Failure to meet this requirement could mean that your apprenticeship funding is stopped, and you could be withdrawn from the programme.
- 13.1.10** if you are on an apprenticeship programme engage with the programme every calendar month. Failure to meet this requirement may mean you are placed on a forced interruption to studies in accordance with [Department for Education funding regulations for apprenticeships](#).
- 13.2** If your attendance and/or engagement is unsatisfactory, or you fail to make satisfactory progress in your programme of study, the University may at any time temporarily suspend, withdraw, or permanently exclude you from the University. The decision about whether and to what extent you have breached this Regulation is an academic judgment made in accordance with the [University's Engagement Policy](#)
- 13.2.1** If you are on an apprenticeship programme and your attendance and/or engagement is unsatisfactory then the [University's Policy on Apprenticeship Attendance and Engagement will be applied](#)

- 13.3** If you are on a taught programme, you may take a leave of absence of up to two weeks' duration at any time during your programme of study, provided that you have the permission of your Head of School or someone that they have authorised to give permissions.
- 13.4** If you are a postgraduate research student, you may take a leave of absence in accordance with the PGR leave policy, which must be booked and authorized on eVision or via specified arrangements if you are on a Professional Doctorate programme.

General Regulation 14: Professional conduct and suitability (Fitness to Practise)

Professional misconduct concerns may arise from a pattern of behaviours or an attitude or approach, from a single event or issue or a series of them, or from any other breach of these Regulations such that there are concerns that you are not meeting the expectations of the profession.

- 14.1** If you are on a programme of study that may lead to entry to a profession overseen by a Professional, Statutory and Regulatory Body, or you are accredited by or registered with such a Body you must:

14.1.1 at all times* act in a way that is compatible with the standards required by the profession, this is known as professional suitability; and

14.1.2 not (a) jeopardise the welfare of your professional subject, such as a pupil, patient, or client; or the welfare of a colleague; or (b) contravene the relevant professional code of conduct. Doing so may constitute professional misconduct and may, depending on its nature and seriousness, also render you unsuitable for the profession.

**This Regulation 14 applies to you at all times that you are registered on your programme of study and is not limited to the periods spent on professional placement or on campus or to issues arising on placement or in a professional context.*

- 14.2** You jeopardise the welfare of your professional subject if :

14.2.1 you have, on the balance of probabilities, jeopardised the welfare of your professional subject; or

14.2.2 there is a real possibility, based on facts found proved on the balance of probabilities, of you jeopardising the welfare of your professional subject in the future, when the possibility cannot, in light of its nature and seriousness, safely be ignored.

General Regulation 15: Misconduct in research and research ethics

- 15.1** If you conduct research, you must act with integrity at all times.
- 15.2** You must not act in a way that constitutes misconduct in research. Misconduct in research is fabrication, falsification, plagiarism, failure to meet legal, ethical and professional obligations, misrepresentation, impersonation, or any other practices that

seriously deviate from those that are commonly accepted within academic or scientific communities for proposing, conducting, or reporting research.

- 15.3 Honest error or honest differences in the interpretation or judgement of data does not constitute misconduct in research.
- 15.4 You must comply with the [University Research Ethics Policy](#). Failure to do will be investigated as potential misconduct in research
- 15.5 You must comply with the <https://assets.uea.ac.uk/f/185167/x/c6fe67f2fa/research-data-management-policy.pdf>. Failure to do so will be investigated as potential misconduct in research.
- 15.6 Allegations of research misconduct shall be dealt with under the [University's Procedure for Dealing with Allegations of Misconduct in Research](#).

General Regulation 16: Intellectual property, data protection, and copyright

- 16.1 You must comply with the [University's Intellectual Property Regulations](#).
- 16.2 You must not make copies of copyright-protected work beyond the limits set by statute by such licences as the University holds, or by guidelines published by the University. Copying means reproducing the work in any form including storage by electronic means in any medium.
- 16.3 You must not upload copies of course materials including assessment materials, lecture recordings, or lecture slides to any publicly available website, Social Media or any AI assisted tools as this breaches the University's copyright and may breach Data Protection requirements.
- 16.4 When processing personal data for your studies, research or other University activities you must do so in line with the University's [Data Protection Policy](#). This includes the capture, storage or deletion of information about identifiable living persons. You must comply with any directions given to you by university staff including, but not limited to, your academic supervisor, lecturers, research ethics committee(s) and/or the Information Compliance Team.
- 16.5 In order that the University can comply with its licences for access to electronic resources, you must ensure the security and confidentiality of the electronic resources made available to you, whether that is via a University-owned device or any personal device you connect to the network. You must also ensure that any information you derive from these electronic resources are used only for the purposes defined in the relevant licence(s)

General Regulation 17: Attendance for assessment and submission to deadline

- 17.1 You are responsible for noting correctly the times and places of examinations (including viva voce examinations) and course tests and the submission dates of coursework. No special arrangements can be made if you fail to attend an examination or course test at the proper time, or if you fail to submit coursework by the deadline.

General Regulation 18: Academic Integrity

- 18.1** You must not commit academic misconduct as defined in the Policy on Academic Integrity in any assessments

General Regulation 19: Illegible or offensive material

- 19.1** You must not include gratuitously offensive material in any work submitted for assessment. If you do so, you are guilty of a breach of this Regulation.
- 19.2** You must ensure that work submitted for assessment is legible.
- 19.3** Gratuitously offensive work and/or illegible work will be dealt with according to the Regulations for Undergraduate and Integrated Masters Awards Section 7 and the Regulations for Postgraduate Taught Awards Section 8.

General Regulation 20: Behaviour in the examination or course test

- 20.1** You must not commission or otherwise allow another person to pass themselves off as you during an examination or course test.
- 20.2** You must not impersonate another candidate at an examination or course test.
- 20.3** During the examination or course test you must maintain good order and obey all instructions given by the invigilators. Invigilators may take appropriate action to ensure the integrity of the assessment.
- 20.4** You must not enter the examination or course test room more than 30 minutes after the scheduled start time of the examination or leave the examination or course test room in the first 30 minutes or the last 15 minutes of the examination or course test.
- 20.5** You must not communicate with anyone other than an invigilator in the examination or course test.
- 20.6** You must write your answer legibly in ink unless you are told otherwise.
- 20.7** You must not turn over the question paper or write on the question paper or your answer booklet until you are told to start the examination or course test. You must not continue to write in examinations or course tests after you have been instructed to stop.
- 20.8** You must not remove any answer booklets or other stationery. You must not remove any assessment materials in OSCE assessments.
- 20.9** If an invigilator has a reasonable suspicion that you have brought unauthorised materials into an examination or course test room, you must: comply with any request by him or her to empty your pockets of all contents and turn your pockets inside out; remove outer items of clothing; pull back long hair to reveal ears and/or neck; roll up sleeves or trousers; remove socks and shoes
- 20.10** You must not take into the examination room:
- 20.10.1** any coats, jackets, or bags where there is provision for separate storage of these items; and

- 20.10.2** any materials – such as blank paper, notes, texts, mobile telephones, dictionary pens, visual aids, smart watches, electronic devices, audio equipment, and any other devices capable of receiving, storing, or transmitting data – unless they are specifically authorised for use in the examination or course test.
- 20.11** If you find yourself in possession of a coat, jacket, bag, or unauthorised materials you should immediately notify the invigilator.
- 20.12** You must give to the invigilator any items that the invigilator indicates they believe are unauthorised.
- 20.13** Save where the use of such equipment is expressly prohibited, you may use non-electrical passive noise cancellation ear devices in examinations, providing the device(s) have no power or electrical components and do not exceed a rating of 35db SNR (35 decibels Single Number Rating).
- 20.14** In respect of viva voce examinations, PGR students should refer to the PGR Regulations, policies and procedures.

General Regulation 21: Use of an electronic calculator

- 21.1** You may use any scientific, non-programmable, non-graphical calculator in your examination.
- 21.2** Schools can state if no calculator, or a different type of calculator can be used by adding this information to the exam cover sheet and/or in the module assessment brief

General Regulation 22: Use of a dictionary

- 22.1** All students may use a dictionary in any examination or course test unless it is expressly forbidden, such as where the purpose of the assessment is to test competence in a language.
- 22.2** Where the use of a dictionary is permitted, you are responsible for providing your own dictionary and that dictionary must:
- 22.2.1** be paper-based, unless you have an approved assessment adjustment allowing a dictionary in an alternative format.
 - 22.2.2** be a translation dictionary between any two languages, or, an English dictionary.
 - 22.2.3** not be a technical or subject specific dictionary, or a dictionary that contains content other than simple translations or definitions. This also includes, but is not limited to, not containing a thesaurus or combined thesaurus, rhyming dictionary or idiomatic dictionary. Dictionaries with illustrations in the text are also not permitted.
 - 22.2.4** not contain any notes, tabs, or annotations other than your name written in English, as it appears on your campus card or other name you are known by that is displayed on e:Vision.. Any notes, tabs, or annotations discovered in a dictionary will be treated as potential evidence of an intention to cheat.
- 22.3** Use of a dictionary which is not authorised by these regulations (Regulation 22) is a breach of Regulation 20.10

General Regulation 23: Conferment of qualifications

- 23.1** You must not describe yourself as holding a degree or other qualification granted by the University unless the qualification has been awarded to you at Graduation or by special resolution of the Senate.
- 23.2** If you are a candidate for a degree (including a degree apprenticeship), postgraduate certificate or diploma, or Diploma or Certificate of Higher Education, you can elect to present yourself in person at Graduation or elect to have the qualification conferred *in absentia*.
- 23.3** If you have been excluded from all University Property (referred to within the Disciplinary Procedures as SSEP) for a period of time which includes your scheduled Graduation ceremony, or you have been expelled from the University, your award, if any, shall be conferred *in absentia* irrespective of the location of the Graduation ceremony.
- 23.4** Any certificate or other document issued by the University as verification that you are a student remains the property of the University. If a member of staff or officer of the University asks you to do so, you must show or surrender the certificate or document. The University imposes a charge for a replacement.

Regulations relating to student health and fitness

General Regulation 24: Ability to Engage

- 24.1** You must be sufficiently fit to be able to fulfil the academic requirements of your programme of study, including those related to attendance and engagement.

General Regulation 25: Registration with a General Practitioner

- 25.1** You are required to register with a general practitioner (GP) within ten kilometers (6.2 miles) of the address at which you live during semesters if you:
- 25.1.1** are a full-time student registering for a programme of study that exceeds three months' duration; and/or
 - 25.1.2** intend to reside in University Residences for longer than three months

General Regulation 26: Tuberculosis screening

- 26.1** Whether or not you are registered with University Medical Services, you must be screened for tuberculosis at University Medical Services within 28 days of registration for a programme of study at the University if your programme of study is longer than three months' duration and:
- (a)** you are usually resident in a country listed by University Medical Services as high risk for tuberculosis; or
 - (b)** you were born in a country listed by University Medical Services as high risk for tuberculosis; or

- (c) you have been travelling or living in such a country for at least six of the last twelve months; unless your programme of study was immediately preceded by a previous programme of study at the University, and you were screened when you started that previous programme.

26.2 If your screening results are not available within 42 days of registration at the University, you may be suspended from the University (and therefore from University Property) until the screening process is completed.

General Regulation 27: Infectious Illness

27.1 An infectious illness is one that is listed by UEA Medical Services [here](#).

27.2 You must immediately tell University Medical Services and the Director of Student Services if:

27.2.1 you are suffering from an infectious illness; or

27.2.2 you or a medical doctor suspect that you are suffering from an infectious illness; or

27.2.3 you are living with someone else who has an infectious illness.

27.3 The Director of Student and Academic Services may decide to quarantine you for the isolation period recommended by University Medical Services. You must comply with the terms of the quarantine.

27.4 If you do not comply with the terms of the quarantine, the University may suspend you and make you leave campus in accordance with 9.7-9.10 of [Suspension and Exclusion Powers - Disciplinary Procedures](#). Any suspension and exclusion (SSEP) shall come to an end upon receipt of a certificate from a medical practitioner licensed by the General Medical Council which says that you no longer present a risk of infection to other people.

General Regulation 28: Students on Placements

28.1 If your programme of study includes any form of clinical placement:

28.1.1 you are required to present evidence of a satisfactory standard of health and level of immunisation in accordance with criteria published by your School of study before being permitted to undertake such a placement; and

28.1.2 you must contact the Occupational Health department of the University for advice if you believe that you have come into contact with someone suffering from an infectious illness as defined in 27.1 above or believe for any other reason that you may place a patient or vulnerable person at risk of infection. You must also comply with such advice.

28.2 If your programme of study includes a requirement that you undergo a disclosure and barring check before undertaking any form of research or placement (whether clinical or otherwise), you must consent to such a check and provide a copy of the results to your School of study.

- 28.3** If your programme of study includes a requirement that you undergo occupational health clearance for exposure prone procedures, you must cooperate with this clearance requirement.
- 28.4** If you do not comply the requirements of this paragraph 28 you are not eligible to undertake the placement and you may be excluded from the module and/or programme, and/or suspended from the University.

Regulations relating to student fees and charges

General Regulation 29: Payment of Invoices

- 29.1** You must pay all fees and other charges (including fines) levied by the University in accordance with its [Schedule of Fees and Charges](#). Even if you arrange for a third party to pay fees and charges on your behalf, such as a parent or sponsor, you are responsible for ensuring payment.
- 29.2** These must be paid to the University within 28 days of the date of the University's invoice, unless a different period for payment is specified.
- 29.3** If you do not pay fees and other charges within 28 days of the date of the University's invoice (or such other period as may be specified), the University may choose to impose late fees, as set out in the [Schedule of Fees and Charges](#). Such fees are payable for each 28 days or part thereof that the fees or any part thereof remain outstanding after the initial 28 days (or such other period as may be specified).
- 29.4** If you have agreed with the University that you may pay in instalments, but you do not pay your instalment on the due date(s), the University may withdraw the right to pay by instalments and the invoice shall immediately become payable in full.
- 29.5** If a grant or payment is due to be made to you by the University, the University may reduce that grant or payment by the amount of any outstanding debt or set off against the outstanding debt.
- 29.6** You must pay the appropriate fee laid down in the [Schedule of Fees and Charges](#) in order to be eligible for assessment.
- 29.7** If you withdraw from assessment or do not submit an assessment item, or you leave the University without submitting an assessment, you are not entitled to recover any proportion of the tuition fee or assessment fee or reassessment fee paid and no part of the fees are transferable to a later assessment, unless the University at its discretion agrees.

General Regulation 30: Effect of non-payment on programme of study and qualifications

- 30.1** If you do not pay all outstanding fees and charges to the University by the due date and you have not agreed with the University a revised payment timetable, you may be suspended by the University until such time as the fees and charges are paid in full. If the sum or any part thereof remains outstanding for more than 12 months, you will be

automatically withdrawn from the University unless the University expressly agrees otherwise.

- 30.2** No degree, diploma, or other qualification shall be conferred upon you if you have not fulfilled all academic-related financial obligations to the University.
- 30.3** You are not permitted to register with University for a programme of study (whether fresh or renewed) if you have any academic-related financial obligations to the University that are outstanding from a previous academic year or programme, including those that have accrued during a break in your studies or vacation.

31. Compliance and Monitoring

- 31.1** Application of these Regulations are monitored by the Head of Student Conduct and Complaints.
- 31.2** Service levels provided by the Student Conduct and Complaints team are monitored continuously and data on whether we meet customer service standards are available on request from the Head of Student Conduct and Complaints.
- 31.3** The number of breaches to these Regulations and any emerging trends are reported annually to the University's Learning and Teaching Committee and Senate in line with the University's governance requirements.

32. Related Documents

- 32.1** University Disciplinary and Investigative Procedures and Powers 2026/27
- 32.2** General Regulations for Students Change Log – policy change from 2025/26 to 2026/27

33. Revision History

Version number	Approval date	Approval mechanism	Details of change
1	TBC	LTC and Senate in June 2026	Please see General Regulations for Students Change Log – policy change from 2025/26 to 2026/27