

2024-25 FEE LIABILITY CUT-OFF DATES FOR WITHDRAWALS AND INTERRUPTIONS

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study within the **first three weeks of your course**, you will not be liable for tuition fees in 2024/25. If you withdraw after that date, or begin a period of interruption after that date, you will be charged tuition fees *pro rata* as follows:

Full-time undergraduates and all taught postgraduates

Courses commencing/anniversary in September 2024

14 October 2024 – 12 January 2025	25% of fees
13 January 2025 – 20 April 2025	50% of fees
21 April 2025 – end of 2024-25 academic year	full fees

PLEASE NOTE: Fee liabilities will be calculated on either the date of withdrawal/interruption or the last date of recorded attendance, whichever is earliest.

Courses commencing/anniversary in January/February 2024

Please note: Students registered on the two-year part-time or full-time course will be invoiced each year upon the anniversary date of the course.

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study within the **first three weeks of your course**, you will not be liable for tuition fees in 2024/25. If you withdraw, or begin a period of interruption, after that date you will be charged tuition fees *pro rata*, as follows:

+3 weeks – 20 April 2025	25% fees
21 April 2025 – 24 August 2025	50% fees
25 August 2025 – course end	full fees

Returning to study from an interrupted year

Upon returning from an interrupted year, providing there is no repeat period of study greater than six weeks, the balance of the annual fee due from the interrupted year will be charged, subject to any inflationary increases applicable in the subsequent academic year.

Example: A full-time undergraduate interrupts their year of study in late January and receives a 50% course fee liability. Providing there is no repeat period of time in the new academic year greater than 6 weeks, the fee liability to complete the stage in the subsequent year would also be 50%, subject to any inflationary increases between years.

Returns from interruptions of study which recommence at the start of the course's annual cycle would be subject to the full course fee rate for the academic year of their return.

Example: A full-time undergraduate interrupts their year of study in late January and receives a 50% course fee liability, but then returns in the subsequent academic year at the September start. The fee liability to complete the stage in the subsequent year would be 100%, subject to

any inflationary increases between years.

Course fees are not charged for periods of return specific to exams, assessments, or incomplete placements. Assessment and reassessments fees, as detailed in the General Regulations, will instead be liable, where applicable.

All Research postgraduates

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study **within one month of commencing your course** you will not be liable for tuition fees in 2024/25. If you withdraw, or begin a period of interruption, after that date you will be charged tuition fees based on each month (or part thereof) that you have been active. Fees will recommence once a student returns from their interrupted period, pro-rata up to the next anniversary of their start date, and then an annual fee basis for subsequent years of study.

Part-time undergraduate and taught postgraduates

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study within the **first three weeks of your course**, you will not be liable for tuition fees in 2024/25. If you withdraw after that date, or begin a period of interruption after that date, you will be charged tuition fees *pro rata*, as follows:

14 October 2024 – 12 January 2025	25% of fees
13 January 2025 – 20 April 2025	50% of fees
21 April 2025 – end of 2024-25 academic year	full fees

Part-time module invoices

In some schools of study fees for postgraduate taught students are charged by the module. This mainly applies to courses in the Faculty of Medicine and Health Sciences, the School of Education and Lifelong Learning and the School of Social Work. Where modules fees are charged, the following policy will apply regarding withdrawals and interruptions:

Single Semester Modules – if you decide to withdraw or interrupt your studies prior to completing 50% of the module, 50% of the module fee will be due. If you complete 50% or more before withdrawing or interrupting, you will be charged the full module fee.

Year Long Modules – if you decide to withdraw or interrupt whilst undertaking a year-long module you will be charged pro rata as follows:

Term 1 (or part term)	25% of the module fee
Term 2 (or part term)	50% of the module fee
Term 3 (or part term)	full module fee

July 2024